

WHALLEY RANGE CRICKET AND LAWN TENNIS CLUB

Kingsbrook Road, Alexandra Park, Manchester, M16 8NR
Telephone No: 0161 881 1414

APPLICATION TO HIRE THE CLUB HOUSE

Name	
Address	
Phone/Mobile Number E-Mail Address	
Date to Hire	
Bar Extension ? Start and Finish time?	
Club Member?	
Number of guests	
Reason for Function	
How did you hear about the Club?	

Please complete all the information above and return this form to:-

Ash Kaushal Events Manager
Mobile 07876 400783 E-Mail ashk82@hotmail.com

Existing members **£100** (An extra **£25** if you need a music or bar license extension)

Non-Members **£150** (An extra **£25** if you need a music or bar license extension)

The above rates are for functions which last up to 6 hours. For a hire lasting over 6 hours the extra cost can be negotiated with the Events Manager.

Non members must provide a list of guests attending not less than 48 hours prior to the function.

In addition a deposit of £100 is payable. This is refundable, if the club house is left in a satisfactory state. Payment must be made in advance, three to four weeks before the event, to ensure a firm booking. In the event of cancellation £30 of the £100 deposit is forfeited. For cancellations within 48 hours the full hire fee and deposit will be forfeited.

Please pay into the following NatWest account using your name + Hire Fee as the reference.

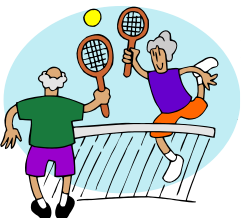
**Whalley Range Cricket and Lawn Tennis Club
Sort Code 010978 Account Number 04520076**

Please see the attached guidelines and sign below.

You will be advised by return if the room is available and the appropriate charge.

I have read the conditions and agree to abide by them, particularly those in Note 2. I understand that my deposit is non-refundable, if any of these conditions are breached.

Signature Date



Kingsbrook Road, Alexandra Park,
Manchester, M16 8NR
Tel: 0161 881 1414

Terms & Conditions When Hiring the Clubhouse

1. No drinks orders after 11 pm with the normal license, last orders 10.45 pm.

No drinks orders after 12 midnight with a bar extension, last orders 11.45 pm

2. All drinks consumed must be purchased over the bar. It is illegal for anyone to bring their own drinks onto the premises, as this is a breach of the Licensing Act 2003. A limited amount of champagne/sparkling wine to be used as a toast may be purchased in advance via the bar. A corkage fee will be applied.

3. The kitchen is available for the preparation and storage of food but must be left in the same condition as you find it, to comply with Health and Safety.

4. If you are having a buffet, two trestle tables are available for your use.

5. Live music / bands / music via a DJ are permitted by obtaining a license.

3 weeks' notice is required for this.

6. All music should end by 10.45pm or 11.45pm with a late license.

7. Tables and chairs to be returned to the original format.

8. Please ask your guests to be considerate of our neighbours when leaving the clubhouse.

9. Please make sure your guests observe our non-smoking policy. Smoking is not allowed in the clubhouse, toilets or changing rooms.

10. Any damage to within the premises, garden area or furniture, will result in the loss of your deposit.

11. You are hiring the club house and the small garden area, to the rear. The cricket field is not included in the standard hire fee and will result in loss of your deposit.